

# ACADEMY

## TERMS & CONDITIONS

### REGISTRATION AND PAYMENT

Attendees must pre-register at the Academy registration page, [www.dataton.com](http://www.dataton.com). As seating is limited, places are assigned on a first-come, first-served basis. Registration is confirmed by email from Dataton. The fee is EUR 600/USD 800 per person, with discounts available for two or more attendees from the same company. To guarantee your place, the fee should be paid in full no later than 7 days after confirmation from Dataton. Fifty-percent of the fee will be deducted from orders (EUR 3000 or more) placed with Dataton within 14 days of the course. Attendees are responsible for all travel arrangements and accommodation costs.

### CANCELLATION

Cancellations made 14 days prior to scheduled course start: Full refund of fee.  
Cancellation made less than 14 days before scheduled course start: No refund. No show on day: No refund. All cancellations shall be made in writing to [academy@dataton.com](mailto:academy@dataton.com) and should include the attendee's full name and details. Dataton will issue a confirmation of the cancellation. In the unlikely event that Dataton is forced to cancel or reschedule the course, attendees will be informed as soon as possible and offered alternative dates or a refund on the fee. Dataton is not liable, however, to cover any other costs (travel, accommodation, etc) incurred as a result of a cancelled or postponed event.

### NAME CHANGES

If you are unable to attend the training and wish to transfer your place to someone else, please forward name change details to [academy@dataton.com](mailto:academy@dataton.com)

For latest updates: [www.dataton.com/training](http://www.dataton.com/training)

